

# Moodle Teaching and Learning Guide

Design an inclusive and accessible course using Moodle features

## Formative Assessment



### Quiz

Set Variable time limit  
Allow multiple attempts  
Immediate feedback after each question attempt



### Forum

Rate student posts  
Allow rating with scales  
Encourage student feedback



### Lesson

Allow student review  
Allow multiple attempts  
Develop individual learning paths

## Summative Assessment



### Quiz

Set a Time Limit  
Only 1 attempt  
Delay feedback until quiz closes



### Assignment

File or online submission  
Use a rubric for grades and feedback  
Encourage early and often submissions



### Workshop

Create grading rubric  
Allocate grades for submission and grading  
Manage phase transitions

## Communication



### Forum

Use announcements to message all learners  
Keep discussion on track with single simple discussion format



### Group Messaging

Create project groups in course  
Enable chat for the course group  
Add teacher to groups to engage



### Chat

Set a repeating time for synchronous office hour chats

## Collaboration



### Glossary

Approve entries by default  
Allow editing & comments  
Turn Auto-link off



### Database

Approve entries by default  
Allow Comments  
Do not use read-only or grades  
Turn Auto-link off



### Wiki

Set HTML format  
Help manage orphaned pages

## Acquisition



### Book

Build clear structure around content using sub chapters  
Add text, images and multimedia to each page  
Link to other course activities



### Database

Structure data collection with a form  
Allow editing of entries.  
Allow student rating and feedback on entries



### File

Upload accessible docs  
Link files from Google Drive or OneDrive  
Embed media, force download documents

## Student Feedback



### Choice

Allow student select a choice from a list  
Use for real time feedback in class



### Feedback

Write your own questions  
See individual responses or overall analysis  
Use templates for consistency



### Survey

Select from pre-made surveys  
View data by student, question or course

## Contributors



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